

**DOCUMENT 00 91 13**  
**ADDENDA**

1.1 ADDENDUM

- A. Addendum No. 1.
- B. Date of Addendum: January 15, 2026

1.2 PROJECT INFORMATION

- A. Project Name: **Courtroom Renovation for Clark County Courthouse, Branch 2 – Phase 1.**
- B. Project Location: **517 Court Street, Neillsville, WI 54456**
- C. Owner Representative: **Daniel Giles.**
- D. Project Number: **25001.**
- E. Design Firm: **Apex Engineering**

1.3 NOTICE TO BIDDERS

- A. This Addendum is issued pursuant to the Instructions to Bidders and Conditions of the Contract. This Addendum serves to clarify, revise, and supersede information in the Project Manual, Drawings, and previously issued Addenda. Portions of the Addendum affecting the Contract Documents will be incorporated into the Contract by enumeration of the Addendum in the Owner/Contractor Agreement.
- B. The Bidder shall acknowledge receipt of this Addendum in the appropriate space on the Bid Form.
- C. The date for receipt of bids is unchanged by this Addendum, at same time and location (see Invitation to Bid section 00 11 16).
  - 1. Reminder: if bids are being mailed or delivered, please send them to the Attention of the County Clerk, office is located on the third floor of the Courthouse.

1.4 ATTACHMENTS

- A. This Addendum includes the following attached documents:
  - 1. Pre-Bid Walkthrough attendance sheet.
  - 2. Document: Clark County Standard Terms and Condition, dated 08/11/2025, (new).
  - 3. Section 00 41 13 “Bid Form”, (reissued)
  - 4. Addenda Plan Sheet: ADD1, dated 01/15/2026, (new).

## 1.5 CLARIFICATIONS

- A. Asbestos Abatement: Nothing has been tested for asbestos but the Design Team does not anticipate any asbestos to be present in the materials that are being removed and altered. If anything looks questionable, the Owner can have it tested.
- B. Electrical Division 26, 27, & 28: The Electrical Contractor will handle division 26 as noted on plans and specified. The Owner will handle all Data, Camera, microphone items. The Electrical Contractor will need to provide conduits and boxes for the so Owner can run lines for Data, Camera, etc.
- C. The new electrical lines, do we want surface conduit on the brick walls or wired dropped through the wall cavity?
  - 1. Answer: Surface mounded conduits are acceptable but need to be painted so they all look nice and uniform. Match the existing exposed conduit runs in the Courtroom.
- D. Is the emergency button by Internal IT?
  - 1. Answer: Relocation of the panic button is by the electrical contractor as stated on the plans.
- E. Plan Sheet E202: There are 5 data boxes or symbols shown at the furthest right spot at the Judges Bench (near the three steps), is this for 5 boxes? How many conduits run to each?
  - 1. Answer: Yes there are 5 boxes each require 1 conduit, refer to specification section 26 05 33.
- F. Use of an Eco Scissor Lift weight between 600-900 lb. Yes, contractors can use up to two scissor lifts in Branch 2 Courtroom. However, the floor live load capacity is 50 pounds per square foot. Because of the thin floor slabs, Contractors must lay down 3/4" plywood in the areas they are running any scissor lifts. Lifts must also be separated but a minimum of 10 feet.
- G. The new sink in the Jury Room, the plumbing for the new sink appears to drop down into toilet room 211, at the south side of the boiler room next to the stair. See attached plan sheet ADD1 for reference.
- H. Fire Walls: Per code the courtroom walls and main corridor walls should meet a 1 hour fire rating. See ADD1 attached for reference.
- I. Golterman & Sabo Acoustics, aCapella SlateWorks (SWW) Wall Unites are an acceptable alternate to the Woody Wall Panels specified in section 09 84 33.
- J. **Construction Start Date:** May 26, 2026 is the earliest date Courtroom Branch 2 will be turned over to the Contractor to begin work in that room.

## 1.6 REVISIONS TO DIVISION 00 and 01 SPECIFICATION SECTIONS

- A. Document: Clark County Standard Terms and Condition, (new).
  - 1. Insert Terms and Conditions in Div 00 after specification section 00 21 00 "Instructions to Bidders".

- B. Specification Section 00 11 16 “Invitation to Bid”, (not reissued).
    - 1. Page 1, Line 26: Spelling correction “The Courthouse is a secure building, coordination with the security **personnel** will be required.”
    - 2. Page 1, Line 43: Bids that are mailed or hand delivered shall be sent to the Attention of the County Clerk’s Office (located on the 3<sup>rd</sup> floor of the Courthouse)
  - C. Specification Section 00 21 00 “Instructions to Bidders”, (not reissued).
    - 1. Page 4, after Line 3 insert the following, “Contractors and subcontractors shall be subject to Owner’s Standard Terms and Conditions enclosed herein after this section.”
  - D. Specification Section 00 41 13 “Bid Form”, (reissued).
    - 1. Page 1, Line 50: Insert the following, “Mechanical work excludes the DDC Controls dollar amount. Owner will receive price from DDC directly.”
  - E. Specification Section 01 10 00 “Summary”, (not reissued).
    - 1. Page 1, Line 37: Spelling correction “The Courthouse is a secure building, coordination with the security **personnel** will be required.”
    - 2. Page 2, replace Lines 9-12 with the following: “The Courthouse is a secure building; Contractors must perform or have backgrounds check completed on all personnel working on site. Backgrounds checked shall be made available to Owners Security personnel withing 7 business days if requested. Coordinate building access with Owners Security personnel in accordance with the Clark County Courthouse Screening and Controlled Access Policy.”
    - 3. Page 2, Line 35: Insert the following at the end of Smoking and Controlled Substance Restrictions paragraph, “Any successful bidder shall have a written program in place for the prevention of substance abuse among its employees as required by Wis. Stat. 103.503(3).”
  - F. Specification Section 01 29 00 “Payment Procedures”, (not reissued).
    - 1. Page 1, Line 52: Add “th” after the 14 so Payment Application paragh reads, “Submit Application for Payment to Designer by the 14<sup>th</sup> of the month. The period covered by each Application for Payment is one month, ending on the last day of the month.”
    - 2. Page 2, Line 15: change the word “copies” to “copy”.
- 1.7 REVISIONS TO DIVISIONS 02 - 49 SPECIFICATION SECTIONS
- A. Specification Section 09 51 23 “Acoustical Tile Ceilings”, (not reissued).
    - 1. Page 2, Line 14: Insert the following, “The suspension system profile shall be 15/16 inch.”

END OF ADDENDA



110 East Grand Avenue  
Eau Claire, WI 54701  
Ph: 715-835-7736

## SIGN IN SHEET

**Project:** Clark Co. Courthouse, Branch 2 - Phase 1 Remodel

**APEX Project #:** 25001

**Date:** January 8, 2026

Name	Company	Phone Number	Email Address
Joe Regenold	Stainless Specialists	(715) 486-6377	Joer@ssi-wis.com
Mike Rattle	SSI	715-574-6360	miker@ssi-wis.com
Eric Krause	Complete Control Inc.	715-459-9152	eric.krause@complete-control.com
Rob Schooley	Complete Control Inc.	715-570-4561	rob.schooley@complete-control.com
Dakota Sandley	Rham Construction	715-563-0071	dsandley@rhamconstruction.com
Sven Hovey	Advanced Electrical	715-495-1708	sven.hovey@advancedelectricalmechanical.com
Lee Bredlau	Olson Brothers Electric	715-450-5945	lee.bredlau@olsonbrotherselectric.com
Nick Haas	Roshell Electric	715 773-0043	nickhaas@roshellelectric.com
Bronson Roshell	Roshell Electric		bronsonroshell@roshellelectric.com
Donna Rodgers	Dell Const	715 834 0501	drodgers@dellconstruction.com
Brent Flaten	American Const	608-633-8452	bflaten@americanconstructionco.com



**Standard Terms and Conditions**

1. **Applicability.** The following terms and conditions (“Terms”) apply to Clark County (“County”) requests for quotes/bids, purchase orders, and all other transactions whereby the County acquires goods and/or services. Any person or entity who submits offers to County (“Contractor”) are bound by such Terms.
2. **Specifications.** The stated specifications are the minimum acceptable. When specific manufacturer and model numbers are used, they are to establish a design, type of construction, quality, functional capability or performance level that is desired. When alternates are proposed, they must be identified by manufacturer, stock number and/or such other information necessary to establish equivalency. County shall be the sole judge of equivalency and are subject to County approval. In addition to other termination provisions set forth herein, if the County determines products provided by the Contractor are unsatisfactory and/or do not meet specifications, the County reserves the right to reject the products (at no cost to the County); immediately terminate the agreement with the Contractor; and obtain products from a different contractor.
3. **Deviations; Errors.** Deviations and/or exceptions from any specifications shall be fully described in writing by Contractor. In the absence of such statement, the bid shall be accepted as in strict compliance with any specifications and Contractor shall be held liable for any damages resulting from any deviation or exceptions. Corrections on submitted proposals shall be initialed by Contractor. Corrections without Contractor’s initials may be considered a no bid for that item.
4. **Quality and Quantity.** Unless otherwise noted in the request, all materials shall be first quality and no pre-owned, obsolete, discontinued, or defective materials shall be used. The quantities shown on the request are estimated and the county reserves the right to increase or decrease quantities to meet County’s actual needs.
5. **Acceptance and Rejection.** County reserves the right to accept or reject any or all offers and to waive any technicality in any offers submitted. Submission of a proposal constitutes an offer and gives the county 60 days to accept such offer upon receipt. Offers by fax or electronic communication are not acceptable unless expressly accepted by County. Bids shall be date stamped by the appropriate department upon receipt; actual receipt of a bid is necessary for consideration, not a timely deposit USPS mail system.
6. **Award.** Unless otherwise required or allowed by law, awards will be made to the lowest responsible bidder who conforms to the applicable specifications and terms that are in the best interests of the County. Either written or oral notice of award to the successful bidder will be considered sufficient notice of acceptance.
7. **Bond.** Failure to comply with bond/assurance guarantees will result in Contractor forfeiting the bond/assurance to County.
8. **Delivery.** Failure to adhere to the delivery schedule as specified or to promptly replace rejected materials shall render the Contractor liable for all costs in excess of the contract price when alternate procurement is necessary including administrative costs. Deliveries shall be FOB to the Clark County destination listed on the purchase order or contract. Title and risk of loss shall not pass to Clark County until receipt and acceptance takes place at the FOB point.
9. **Payments.** Unless otherwise agreed, the County will pay properly submitted invoices within thirty (30) days of receipt of such invoice. Payment will not be made until the goods or services are delivered, installed, and accepted as specified. County reserves the right to withhold payment upon dispute without interest or fees.
10. **Permits.** When required, any and all permits and inspections shall be included in the proposal price and shall not be an additional cost to the County.
11. **Taxes.** Clark County is exempt from payment of all federal tax and Wisconsin state and local taxes on its purchases unless the law provides otherwise.
12. **Waiver of Default.** County’s making of any payment or acceptance of any service or goods shall not constitute or be construed as a waiver by the County of any breach or waiver of any default and does not impair or prejudice any right of the County to the recovery of damages or other remedies available under law.
13. **Assignment.** Neither party shall assign or delegate any contractual rights, interests, or duties without prior written consent of the other party.
14. **Indemnification.** Contractor shall indemnify and save harmless and agrees to accept tender of defense and to defend and pay any and all legal, accounting, consulting, engineering and other expenses relating to the defense of any claim asserted or imposed upon the County, its officers, agents, and employees arising out of the parties’ agreement. Nothing contained herein is intended to be a waiver or estoppel of County or its insurer to rely upon the limitations and immunities contained within Wisconsin law. County shall not be liable in indemnity or contribution for an amount greater than the legal limits of municipal liability.
15. **Independent Contractor.** County retains the Contractor as an independent contractor upon the Terms. The Contractor shall determine the means, methods, personnel, and resources as well as furnish any and all supplies, equipment, and incidentals necessary to accomplish the objectives of the services/work. Contractor and County agree that Contractor shall not at any time or in any manner represent that Contractor, or any of Contractor’s agents or employees are in any way employees or representatives of the County.

16. **Insurance.** The Contractor shall purchase and maintain insurance, including Worker's Compensation insurance, to protect itself from any and all claims deriving from the services/work agreed upon. Contractor shall purchase and maintain insurance to protect itself from claims for damages because of bodily injury, including personal injury, sickness or disease, or death of any of its employees or of any person other than its employees; and from claims for damages because of injury to or destruction of tangible property including loss or use resulting therefrom and from claims arising out of the performance of this Agreement by the Contractor. The Contractor shall also name as additional insured on its general liability insurance the County, its officers, agents, and employees. The base limits of such policies shall be \$1,000,000 per occurrence and \$5,000,000 aggregate. Policies shall not be cancelled or modified without prior written notice to County.
17. **Termination.** Contractor's failure to perform or comply with Terms or provisions in an agreement shall constitute a breach of contract. County may require corrective action within ten (10) days from receipt of written notice of breach. Failure to timely cure the breach or failure to provide a written reply within the prescribed ten (10) days shall constitute a default of the contract. If defaulted, the Contractor shall be liable for liquidated damages. Upon ten (10) days written notice delivered to the address indicated in the proposal to Contractor, Clark County may without cause and without prejudice to any other right to remedy, terminate the agreement for Clark County's convenience whenever Clark County determines that such termination is in the best interest of the county. County reserves the right to terminate any agreement due to non-appropriation of funds.
18. **Warranty.** Unless specifically expressed otherwise, goods and services shall be provided by Contractor in a good and workmanlike manner and warranted against any defects for one (1) year from the date of receipt. Any equipment manufacturer's standard warranty shall apply as a minimum and must be honored.
19. **Patent; Copyright Infringement.** Contractor guarantees any goods sold to the County were manufactured or produced in accordance with applicable federal labor laws, and that the sale or use of any goods sold to the County do not infringe on any patent, copyright or trademark. Contractor agrees that it will, at its own expense, defend every suit which may be brought against the County for any alleged infringement of any patent, copyright, or trademark by reason of the sale or use of such articles and agrees it will pay all costs or damages recoverable in any such suit.
20. **Financial Interest Prohibited.** Under Wis. Stats. 946.13, County officers and County employees are prohibited from holding a private pecuniary interest, direct or indirect, in any public contract. By executing this Agreement, each party represents that it has no knowledge of a County employee or official that has a private pecuniary interest therein. It is expressly understood and agreed that any subsequent finding of a violation of Wis. Stat. 946.13 may result in this Agreement being voided at the discretion of the County.
21. **Promotional Advertising.** Reference to or use of Clark County, the Clark County logo or and of the County's departments or subunits or any county official or employee for commercial promotion is prohibited without the express written permission of the County.
22. **Subcontractors.** Contractor may enter into subcontracts with County's prior written consent. Subcontractors are bound by the Terms herein. County reserves the right to make direct payments payable to subcontractors. Contractor shall maintain a list of any subcontractors, suppliers, and service providers and provide County the list upon request.
23. **Records.** The County intends to maintain an open process in procurement activities. County and the Contractor shall comply with the Wisconsin Public Records Law, as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the County and the Contractor. All documents prepared or furnished to County by Contractor and Contractor's subcontractors shall be County's property. Any restrictions on the use of data contained within a request or a contract must be clearly stated in the proposal or contract itself. Proprietary information submitted in response to a request will be handled in accordance with applicable state and/or federal law. The Contractor shall establish and maintain adequate records of all expenditures incurred under the contract. All records must be kept in accordance with generally accepted accounting procedures. The County reserves the right to inspect Contractor's records upon request.
24. **Waiver; Severability.** Any waiver by either party of a breach of any provisions of this agreement shall not affect, in any respect, the validity of the remainder of this agreement. Any enforceable portions of this agreement shall be enforced even though other portions of the agreement may be deemed unenforceable.
25. **Applicable Law and Venue.** Terms shall be governed by and construed in accordance with the laws of the State of Wisconsin and venue for any legal action between the parties shall be in Clark County. Contractor shall at all times and at their sole responsibility abide by any and all applicable local, state, and/or federal statutes, ordinances, rules and regulations including, but not limited to, non-discrimination laws, equal employment obligations, affirmative action mandates, labor standards, prevailing wage, OSHA, state administrative code, and the Americans with Disabilities Act.
26. **Entire Agreement.** Terms shall apply and be fully incorporated into any other agreement of parties. Said agreement, which shall include Terms, shall constitute the entire agreement, and no other terms and conditions in any document or statement shall be effective unless agreed to in writing by the county. Unless otherwise stated in an agreement, Terms supersede any other terms and/or conditions stated in any documents or statement.

**SECTION 00 41 13**  
**BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)**

**BID INFORMATION**

Bidder: \_\_\_\_\_  
Project Identification: **Courtroom Renovation for Clark County Courthouse, Branch 2 – Phase 1**  
Project Location: **517 Court Street, Neillsville, WI 54456**  
Owner Representative: **Daniel Giles**  
Designer: **Apex Engineering, 110 E Grand Avenue, Eau Claire, WI 54701**  
Designer Project Number: **25001**

**CERTIFICATIONS AND BASE BID**

Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Apex Engineering and consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

\_\_\_\_\_ Dollars (\$\_\_\_\_\_).

**BID GUARANTEE**

The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

\_\_\_\_\_ Dollars (\$\_\_\_\_\_).

In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

**CONTRACTORS & SUBCONTRACTORS**

The following companies shall execute contracts or subcontracts for the portions of Work indicated:

General Work: \_\_\_\_\_.

Plumbing Work: \_\_\_\_\_.

Mechanical Work: \_\_\_\_\_.  
*Mechanical work excludes the DDC Controls dollar amount. Owner will receive price from DDC directly.*

Electrical Work: \_\_\_\_\_.

**TIME OF COMPLETION**

Bidders shall begin mobilizing after received the Notice to Proceed. All work must be completed by December 31, 2026

[illegible]

Addendum No. 1, dated \_\_\_\_\_. Addendum No. 3, dated \_\_\_\_\_.

Addendum No. 2, dated \_\_\_\_\_. Addendum No. 4, dated \_\_\_\_\_.

The undersigned further states that it is a duly licensed contractor, for the type of work proposed, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

Respectfully submitted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Federal ID No.: \_\_\_\_\_ (Affix Corporate Seal Here).

Clark County Courtroom Renovation, Branch 2 – Phase 1  
Neillsville, WI  
00 41 13 - 2



